2024 Gqeberha, South Africa: The 53rd Annual Conference

SACLA 2024 Executive meeting

Date: 17 July, 2024: Court Yard Hotel, Port Elizabeth, South Africa.

AGENDA

1. **Welcome: Andre Calitz (SACLA Past-President)**

2. **Attendance register**

   Apology SACLA President: Estelle Taylor (NWU)

3. **SACLA 2024 Executive Committee**
   - SACLA President: Estelle Taylor (NWU)
   - SACLA Secretary: Janet Liebenberg (NWU)
   - SACLA Treasurer: Bobby Tait (UNISA)
   - SACLA Past President: Andre Calitz (NMU)
   - SACLA 2023 Conference Chair: Lynette Drevin (NWU)
   - SACLA 2024 Conference Chair: Lynn Futcher (NMU)
   - SACLA 2025 Conference chair: Pakiso Khomokhoana (UFS)

   Note: The President, Treasurer and Secretary was elected for a 3-year term in 2022.

4. **Minutes of Executive meeting held at SACLA 2023**

5. **SACLA Address**

   Southern African Computer Lecturer's Association (SACLA)
   School of Computer Science and Information Systems
   North-West University
   11 Hoffman Street
   Potchefstroom
   2531
    Private Bag X6001
   Potchefstroom
   2520

6. **Finances**
   - SACLA Executive finances
     - Business current account at Standard Bank
     - Reserve fund account – Money market account
   - SACLA 2024 Conference finances
     - Transfer from SACLA 2023 account: R40 000
     - Sponsorships: R215 000
     - Expenses – venue: R152 000
     - Reconciliation registration fees: SACLA, SAICSIT and AISEC

7. **Paper acceptance**

Year	Host	Total papers	Accepted	Springer	Proceedings	WIP	Attendees
2017	NWU	63	40 (63%)	22 (35%)	18 (29%)	0	
2018	UCT	77	47 (61%)	23 (30%)	24 (31%)	0	
2019	UNISA	59	27 (46%)	16 (27%)	11 (19%)	4	58
2020	RU	53	20 (38%)	13 (24%)	8 (15%)	6	110 virtual
2021	UJ	22	10 (43%)	10 (43%)	0	0	72 virtual
2022	US						
2023	NWU	43	24 (59%)	10 (24%)	12 (28%)	0	45+
2024	NMU	53	31 (57%)	10 (19%)	20 (38%)	1	88

8. **Future SACLA conferences**
   - 2024 – NMU (Lynn Futcher)
   - 2025 – UFS (Pakiso Khomokhoana)
   - 2026 – UCT (Lisa Seymour)
   - 2027 – WITS (Martin Klein)
   - 2028 – UKZN (Upasana Singh)

   - SACLA/SAICSIT/AISEC co-hosting

9. **SACLA 2024 (NMU)**
   - Conference chair: Lynn Futcher; Co-Chair: Sue Petratos; Programme Chair: Tapiwa Gundu
   - Resignation of Chair: Anthea van der Hoogen in January 2024
   - 89 registrations from 9 universities (NMU, UCT, CUT, NWU, UKZN, UFS, UWC, Sol Plaatjes Univ, Univ of Botswana).
   - 53 papers, 31 accepted (10 Springer, 20 Proceedings, 1 WIP, 3 withdraws)
   - 2 x Best papers and 3 x Best reviewers
   - Conference organiser: Michelle Brown PR
   - Conference account and registration payments (Early bird: R3500 and late:R4500)
   - One-day attendance
   - Sponsors (Local and international) – Advisory Board
   - Reviewers list for 2025 to be updated.

10. SACLA 2025 (UFS)
- Conference chair: Pakiso Khomokhoana (KhomokhoanaP@ufs.ac.za)
- Conference organisation
  - ○ Conference committee
  - ○ Programme committee
  - ○ Conference account
  - ○ Organisers: Z PR (Conference and event management) Lynne Landman
  - ○ Organiser quote
- Finances and seed money
- Sponsors (IITPSA)
- Letters before end Sept 2024. Approach IITPSA-R40k, Oracle, SAP, IBM, Amazon S.A., Google S.A., Microsoft S.A. and others.
- Reviewers for 2025 – review request
- Encourage WIP

11. SACLA publications
- Springer publication of selected best papers. Springer required a 140 minimum page count. SCOPUS indexed. (CCIS). https://link.springer.com/book/10.1007/978-3-031-48536-7
- Conference proceedings of papers accepted for the conference but not published in the Springer publication, but with ISBN number and adhering to rules for DHET subsidy. (Online). https://www.sacla.org.za
- WIP papers and booklet
- Reviewers for 2025

12. SACLA documentation
- Constitution
- Conference organisation guidelines (Andre to update; Springer application notes)
- Programme committee guidelines section
- Reviews and papers acceptance (Full papers and WIP)

13. SACLA website
- Managed by George Wells (Rhodes)
- Outstanding documents, e.g. Stellenbosch
- SACLA 2024 website

14. SACLA Google list (sacla1@googlegroups.com)
- Managed by Mac van der Merwe (UNISA)

15. SACLA HoD Colloquium
- Managed by Sue Petratos SACLA 2024 Co-Chair
- Main discussion points

16. SACAB
- SACLA representatives (Andre Calitz and Linda Marshall)
- HOD representatives (Carina De Villiers and Isaac Osunmakinde)
- IITPSA (Tony Parry)
- Future of SACAB

17. National and international attendees
- HOD list
- List of Southern African universities (Angola, Botswana, Lesotho, Mozambique, Namibia, South Africa, Swaziland, Zambia, Zimbabwe)

18. General
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